



McKenzie County

Job Development Authority

Down Payment Assistance Program

Application for Qualification – Existing Home

Property Information	
Property Address:	
Parcel Number:	

Applicant Information	
Applicant name(s):	First: _____ Last: _____
	First: _____ Last: _____
Phone Number:	
Mailing Address:	

North Dakota Lending Institution	
Name of Institution:	
Name of Representative:	
Phone Number:	
Email Address:	

Attach the Following Documents:

- Completed Purchase Agreement
- Appraisal of Property
- Pre-approval letter from ND lending institution (letter must indicate it is for a manufactured home mortgage, if applicable)
- Affidavit of Affixation (for manufactured homes)
- HUD Certification (for manufactured home)

APPLICANT(S) SIGNATURE	
<small>As the applicant, I certify that all information given within this application and checklist is correct to the best of my knowledge. I understand that if approved for the program, inspections will be required to be performed during construction in order to verify the completion of the required items detailed within the checklist. I also understand that applications for this program are reviewed on a first-come-first-served basis and understand that by submitting this application there is no guarantee of approval as a participant of the program. Approved participants will be awarded the Down Payment Assistance funding until the allotted program funds have been depleted.</small>	
Applicant Signature:	Date:
Applicant Signature:	Date: